

Ellington Farman Library Board Meeting Minutes For May 19, 2025

Present: MJ. Griffith, D. Young, S. Cala, J. Whittaker, C. Wragge, D. Store

Excused: D. Csorba, B. Speas, A Hitchcock

Agenda	Discussion/Decision	Status
Call to Order	Called to order by MJ Griffith 7:11pm	
Guests	No special guests	
Secretary's Report	Minutes previously distributed by email. The minutes were approved as corrected. Motion made by D. Storey, 2 nd S. Cala	Approved
Treasurer's Report	Treasury summary was distributed by email. The folder of bills for April and May was circulated. Motion to approve was made by D. Young, 2 nd by D. Storey. the motion was carried. MJ Griffith reported that the accountant, Harold Bruancini, has filed an extension for our 990 report until November 2025. He had questions about our programming events. MJ Griffith explained that the 990 is a report to anyone who wants to look at the Library's financial state. The three most important things our Library does to reach out to our community are: summer reading program, Data Wiring project and book purchases.	Approved.
Library Director's Report	Previously distributed by email. The motion to accept the Director's report was made by C. Wragge, 2 nd by S. Cala. The motion was carried.	approved

Budget & Finance	No report	
Building	M J. Griffith reported the all the well work outside has been completed. It is a cistern well. Miller Well Drilling drilled 140 feet and did not find water. Doug Rice dug a 20-foot pit, lined it with landscaping fabric and washed stone. We have a 1500-gallon reservoir pumping at 5 gallons per minutes. MJ Griffith will ask Miller for specifics on our well. To date, Miller's has not submitted a bill. Mike Carpenter dug a trench to our building for the water pipe. C. Wragge will call Chautauqua County Health Department about water testing. Dustin Shelton Lawn Care has been contacted by John Griffith to repair the well drilling damage. This might be covered by the well Grant.	
By-laws	No Action	
Fundraising	Next fund raiser is the Town Picnic Pie Booth. Signup sheets will be available at the next meeting	
Library Grants	Judy is waiting for Grant information to come in.	
Nominating	Nothing new to report	
Ad Hoc Personnel	No report	
Ad Hoc Sustainable Revenue	Needs a report to the community	
Ad Hoc Centennial Celebration	Vince Matonis, Town of Hanover historian, might be a contact for specific questions. Suggestions: Laura Cronk, What was it like to be a Librarian in the first building.	
Strategic Planning	No report	
Old Business	C. Wragge has purchased a new clock for the community room. Town Wide Cleanup is June 14. Judy has identified items that can be thrown out. The historical items in the attic need to be moved to the Historical room. Items for the Centennial celebration need to be identified. Items for disposal should be identified to take advantage of the Town Wide Cleanup	
New Business	Date for Garden Cleanup was set for June 3 at 8:30am. Rain date is June 4. C. Wragge will get 6 bags of brown mulch. MJ Griffith will purchase flowers for the flag pole and garden tubs.	

	Volunteers will be asked to help. Buntings have been hung for July 4 th . Beth Speas has been asked to be excused for the summer.	
Next Meeting	The next meeting will be June 30, 2025 at 7pm	
Adjournment	Motion to adjourn was made by D. Storey, 2 nd by S Cala	Carried

Respectfully submitted,
Cindy Wragge, substitute secretary