

Ellington Farman Library Board Meeting Minutes For November 27, 2023

Present: B. Speas, A. Hitchcock, M.J. Griffith, D. Csorba, D. Storey,
D. Young, J. Whittaker

Excused: S. Cala, C. Wragge

Agenda	Discussion/Decision	Status
Call to Order	Called to order by B. Speas at 7:00 pm.	
Guests	None.	
Secretary's Report	Minutes previously distributed by email. Motion by M.J. Griffith to approve report as submitted; 2 nd : D. Storey.	Approved.
Treasurer's Report	Previously distributed by email. Reviewed in detail. Folder of bills received and paid and most recent bank statements available for Trustee review. Motion by D. Young to approve report as distributed. 2 nd : D. Csorba.	Approved.
Library Director's Report	Previously distributed by email. Copies of Handbook For Library Trustees of New York State, 2023 Edition were distributed to Trustees. Motion by A. Hitchcock to approve report as submitted. 2 nd : D. Storey.	Approved.
Budget & Finance	No new action to report.	Approved.
Building	Snow Removal Update: D. Csorba volunteered to have her children, both homeschooled, to clear snow at Library entrance this winter. Building Checks during Holiday week of closure: D. Csorba, D. Storey, & D. Young volunteered to share this responsibility and scheduled dates to cover.	
By-laws	No action required this month.	
Fundraising	Election Night Dinner Report: Served 96 Adult Dinners and 7 Children's. Profit = \$1018. Consensus with suggestion by M.J. Griffith that she pursue possibly partnering with Town Picnic Committee for the basket raffle at the Spring Breakfast fundraiser.	M.J. Griffith to follow up with Matt Pickup.
Library Grants	No new action to report>	

Nominating	Trustees continuing to follow up on possible candidates.	
Ad Hoc Personnel	No known issues. Reviewing By-laws to consider possibility of becoming a Standing Committee rather than Ad Hoc.	
Ad Hoc Sustainable Revenue	Planning to follow the timetable for a 414 vote which was approved at the last Board Meeting.	
Ad Hoc Centennial Celebration	No new action to report.	
Old Business	Trustees reminded to complete training requirements for 2023.	
New Business	D. Young reminded Trustees to review the Strategic Plan which is scheduled through 2023, but now has goals scheduled to complete next year. Consider whether we now have new issues to build into a fresh plan.	
Adjournment	Motion to adjourn by A. Hitchcock; 2 nd : B. Speas. Adjourned at 7:45 pm.	Approved.

Respectfully submitted,
Delores E. Young, Secretary