

Ellington Farman Library Board Meeting
Minutes For May 20, 2024

Present: B. Speas, D. Storey, C. Wragge, D. Young, J. Whittaker, MJ Griffith
Excused: D. Csorba, S. Cala
Absent: A Hitchcock

Agenda	Discussion/Decision	Status
Call to Order	Called to order by B. Speas at 7:03p	
Guests	No Guests	
Secretary's Report	Minutes previously distributed by email. Motion to approve report was made by c. Wragge and 2 nd by MJ Griffith Motion carried.	Approved.
Treasurer's Report	Previously distributed by email. The folder of bills received and paid and the most recent bank statements for April 2024 and May 2024 were available for trustee review. The details of the April and May reports were discussed. Our share of the Spring breakfast profit is \$697.10. The propane fill cost \$159.11 because we exceeded our pre-buy amount. The 990-filing cost \$100.00. Ricki had no suggestions for her replacement. The Librarian will reach out to other Libraries to see who does their 990 filing. MJ Griffith will contact the Kennedy Library Treasure for information about who does their filing. Motion to approve report as distributed was made by D. Storey. 2 nd : by D. Young. The motion carried.	Approved.
Library Director's Report	Previously distributed by email. Additions by Library Director: The CIA program was well attended. The monthly Breakfast donations totaled \$93.00. Some of the art books were sent to Allegany Library. Motion to approve the report as amended was made by D. Young ,2 nd C Wragge. The motion carried.	Approved.
Budget & Finance	No business to report	
Building	The sidewalk tripper has been painted orange. The cone over the septic tank vent was replaced. After discussion it was decided to put a cap over the open pipe. C Wragge will purchase and install the cap. MJ Griffith has contacted Brad Brainard about the hand rail. He will replace it with a similar rail of treated lumber for \$800.00. The new rail will extend past the uneven sidewalk. The project will be paid with memorial money. MJ Griffith will see if it can be completed before Town Picnic. Motion to pay Brad Brainard \$800.00 to replace the railing as discussed was make by MJ Griffith and 2 nd by D Storey. The motion carried. Patriotic bunting was donated by Jerry Howe. John Griffith spoke to Mat Pickup about the condition of the Horseshoe pits. It was asked if we needed to have the library septic tank pumped since no one can remember it ever being pumped. A discussion resulted in the unanimous decision to table this item until 2025.	
By-laws	The By-Law page changing the Personnel Committee from Ad Hoc to a standing committee was distributed.	

Fundraising	Beef On Weck dinner is June 8. Pre-order counts are due June 3. Plant Sale & Can Collection June 1 from 8am-1pm. Cindy will oversee this event. MJ Griffith will contact a gentleman from Cherry Creek who will come on June 1, count the cans and pay us at that time. GiveBigCHQ is June 13 th . MJ Griffith will provide applesauce for the BoW dinner. The temporary food service permits have been received except for the Town Picnic. Cindy will follow up with the Health Department. Jocelyn Speas has donated plastic clam containers for the pie booth. She also suggested we sell cookies which will appeal to children. Suggestion taken under consideration. Tabled until June.	
Library Grants	The full CRCF grant of \$1492 for programing May – November 14. The <i>Women of Espionage</i> program was covered by this grant. CCLS summer reading grant of \$500.00 was received.	
Nominating	Due to the leave of absence by S Cala, it was decided to appoint a co-chairman for this committee. As the full committee was not in attendance, this was tabled until the June 2024 meeting	
Ad Hoc Personnel	No issues reported.	
Ad Hoc Sustainable Revenue	We have 19 petition signatures. We need 25 but would like 40-50. Completed forms will be turned in at the June 6, at the 6pm meeting. The pages will be numbered, signed and copies made. They can then be turned into the Town Clerk.	
Ad Hoc Centennial Celebration	No report. Meeting is May 26, so report will be at the June meeting.	
Strategic Planning	No Action	
Old Business	None	
New Business	The Board granted Sue Cala's request for temporary leave of absence. Judy gave a demo and explanation of the GiveBigCHQ fund drive. 'Libraries Bridging the Digital Divide' is this year's theme. Next Board Meeting is June 24, at 7PM Next Centennial Committee meeting May 21, 6pm Next Sustainable funding meeting June 6, 6pm Bring Signature pages	
Adjournment	Motion to adjourn by D Storey; 2 nd by C. Wragge. Motion carried. Adjourned at 8:35pm	Approved.

Respectfully submitted,
Cindy Wragge, Substitute Secretary