

## Ellington Farman Library Board Meeting Minutes For August 28, 2023

Present: B. Speas, M.J. Griffith, S. Cala, D. Csorba, D. Storey, C. Wragge,  
D. Young, J. Whittaker

Excused: A. Hitchcock

<b>Agenda</b>	<b>Discussion/Decision</b>	<b>Status</b>
Call to Order	Called to order by B. Speas at 7:02 pm.	
Guests	None.	
Secretary's Report	Minutes previously distributed by email. Motion by C. Wragge to approve report as submitted; 2 <sup>nd</sup> : D. Storey.	Approved.
Treasurer's Report	Previously distributed by email. Reviewed in detail. July and August folders of bills received and paid and most recent bank statements available for Trustee review. Motion by D. Storey to approve report as distributed. 2 <sup>nd</sup> : S. Cala.	Approved.
Library Director's Report	Previously distributed by email. Community Room has been reserved for private event November 11 (Library closed for Veteran's Day). Paperwork completed. CCLS Annual Meeting scheduled October 11 at Holiday Valley. Sign-up deadline Oct. 2. J. Whittaker will email more info, Extra Library closures expected during the Holidays due to lack of staffing. Motion by D. Storey to approve report as amended. 2 <sup>nd</sup> : C. Wragge.	Approved.
Budget & Finance	M.J. Griffith and J. Whittaker working on budget for annual request to Town Board.	
Building	Service Call for Furnace: Following discussion, consensus to call for annual furnace service now and reconsider in Spring whether another call is needed then for checking A/C.	
By-laws	Policy updates distributed.	
Fundraising	Town Picnic Pie Booth - Net profit \$500. Chicken BBQ September 23. Pre-order, take-out only, \$15. Lists distributed for phone calls and food donations. Can & Bottle Collection September 9, D. Storey and D. Young volunteered for work shift from 8am - 1pm. J. Whittaker volunteered to prepare posters for events.	

Library Grants	Final Reports in progress.	
Nominating	Nothing to report.	
Ad Hoc Personnel	No known issues.	
Ad Hoc Sustainable Revenue	Met August 17 and 24. Distributed prepared Mission Statement which was approved by consensus.	
Ad Hoc Centennial Celebration	Scheduled to meet September 5. Trustees encouraged to submit ideas.	
Old Business	Strategic Plan updates distributed.	
New Business	C. Wragge reported that she will be away from November - April. Coverage needs to be planned for the committees that she Chairs. No Trustees ready to commit at this meeting.	
Adjournment	Motion to adjourn by B. Speas; 2 <sup>nd</sup> : C. Wragge. <b>Adjourned at 8:22 pm.</b>	Approved.

Respectfully submitted,  
Delores E. Young, Secretary